INFORMATION BROCHURE

CEED
2024

Common Entrance Exam for Design 2024
for M.Des. and Ph. D. Programmes

IIT Bombay

About this Brochure

This brochure is available ONLY as a digital copy to the candidates. However, the UCEED-CEED office at IIT Bombay will have some printed copies for reference. Changes and/or updates to the document, if any, will be notified as addendum ONLY on the official CEED website (www.ceed.iitb.ac.in). Candidates are advised to download this brochure only from the official CEED website and check periodically for any updates.

Read this brochure thoroughly before filling the online registration form.

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Contact Details

Chairperson,
UCEED-CEED Office,
IIT Bombay,
Powai, Mumbai – 400 076

Website:	**www.ceed.iitb.ac.in**
Email:	**ceed@iitb.ac.in**
Phone:	+91-22-2576 4063/9093/9094

Content

1. About CEED

The objective of the Common Entrance Exam for Design (CEED) is to assess the candidate's aptitude for design involving visual perception ability, drawing skills, logical reasoning, creativity, communication, and problem solving skills. CEED is conducted by IIT Bombay. It is a qualifying examination for admission to Master of Design (MDes) programmes at IISc Bangalore, IIT Bombay, IIT Delhi, IIT Guwahati, IIT Hyderabad, IIT Jodhpur, IIT Kanpur, IIT Roorkee, IIITDM Jabalpur, IIITDM Kancheepuram and PhD programmes at several IITs and design schools. Qualifying in CEED alone does not guarantee admission to any of these programmes. Admitting institutes may conduct further tests and/or interviews for the final selection/admission.

A CEED score does NOT guarantee admission.

Admitting institutes will also verify the eligibility, category certificates and other documents along with the CEED score. The CEED 2024 score is valid for one year from the date of declaration of the result.

1.1 Question Paper and Evaluation

CEED 2024 will be conducted on Sunday, January 21, 2024 from 9:00 am - 12:00 noon. This examination will consist of two parts, Part-A and Part-B. Candidates must attempt questions from both the parts. Part-A will be conducted from 9:00 am to 10:00 am followed by Part-B from 10:00 am to 12:00 noon.

Question Paper Structure

Part-A (Total marks: **150**; Maximum time: **1 hour**)
- This part will be administered through a computer-based test.
- This part will consist of three sections.

Section 1: NAT (Numerical Answer Type): 8 questions (4 marks each; no negative marks). For these questions, **the answer is a number** that needs to be entered using a virtual keyboard on the computer screen. No choices will be shown for these questions.

Section 2: MSQ (Multiple Select Question): 10 questions. Each MSQ may **have one or more than one correct choice(s)** out of the four given. The following is the marking scheme:

> **Full Marks: + 4** If only (all) the correct option(s) is(are) chosen and NONE of the incorrect options is chosen.
>
> **Partial Marks: + 3** If all the four options are correct but ONLY three options are chosen.
>
> **Partial Marks: + 2** If three or more options are correct but ONLY two options are chosen, both of which are correct and NONE of the incorrect options is chosen.
>
> **Partial Marks: + 1** If two or more options are correct but ONLY one option is chosen and it is a correct option and NONE of the incorrect options is chosen.
>
> **Zero Marks: 0** If NONE of the options is chosen (i.e., the question is unanswered).
>
> **Negative Marks: -1** In all other cases.

Section 3: MCQ (Multiple Choice Question): 26 questions (3 marks each for the correct answer; 0.5 negative marks for incorrect answers). Each MCQ will have four choices, out of which **only one is the correct answer**.

Section	Number of Questions	Question Number	Marks for each correct answer	Marks for each wrong answer	Marks for each question not attempted	Total Marks
NAT	8	1 - 8	4	0	0	32
MSQ	10	9 - 18	Partial Marking	- 1	0	40
MCQ	26	19 - 44	3	- 0.5	0	78
Total	**44**	**1 - 44**				**150**

Part-B (Total marks: **100**; Maximum time: **2 hours**)

Part-B consists of five questions to test design, drawing and writing skills. The questions in Part-B will be displayed on the computer screen, and the answers should be written in the answer book provided by the invigilator (NOT into the Computer). However, you need to tick the appropriate box on the computer screen to indicate that you have answered the same. In the case of PwD candidates availing the use of a scribe, assistance in attempting Part-B is not permitted, as the question is aimed at evaluating their drawing skill.

- Part-B answer booklets will be collected at the end of the examination.

- Part-B questions are mandatory.

- The entire paper (Part-A and Part-B) must be finished within the stipulated time for each part.

Section	Number of Questions	Question Number	Partial Marks	Negative Marks	Marks
Sketching	1	1	Yes	No	20
Creativity	1	2	Yes	No	20
Form Sensitivity	1	3	Yes	No	20
Visual Sensitivity	1	4	Yes	No	20
Problem Identification	1	5	Yes	No	20
Total	**5**	**1 – 5**			**100**

Shortlisting: Marks obtained in Part-A will be used to shortlist candidates. The cut-off marks (δ) for Part-A for shortlisting candidates in the GEN category will be $\mu + (\sigma/2) = \delta$, where μ is the average mark, and σ is the standard deviation of distribution of marks obtained by ALL the candidates in Part-A of CEED 2024. The μ and σ will be rounded-off to two decimal places. Candidates belonging to the reserved categories shall have to fulfil a relaxed cut-off mark, which will be 0.9δ for OBC-NCL/EWS and 0.5δ for SC/ST/PwD.

Part-B answer books will be evaluated manually ONLY for candidates **shortlisted from Part-A**. Part-B of CEED contains subjective questions, and there are no model solutions for them. It will be evaluated holistically on a set of criteria given in the question. There is NO provision for RE-EVALUATION or RE-TOTALLING in CEED. Request for re-evaluation or re-totalling will NOT be entertained under any circumstances.

The final CEED score will be calculated by giving 25% weightage to marks obtained in Part-A and 75% weightage to marks obtained in Part-B after the above calculation.

For more information about the result declaration, refer to section 1.11 in this brochure.

1.2 Important Dates

Start date for online registration with regular fee	**October 03, 2023, 01:00 pm**
Last date for online registration with regular fee	~~October 31, 2023~~ **November 13, 2023**
Online registration with late fee	~~November 01 to November 08, 2023~~ November 14 to November 20, 2023
Start date for Admit Card downloading	January 05, 2024, 01:00 pm
Last date for rectification of discrepancies in the Admit Card	January 11, 2024, 5:00 pm
CEED 2024: date and time of exam	**January 21, 2024 (Sunday)** **9:00 am to 12:00 noon**
Release of draft answer key for Part-A and release of candidate's response for Part-A	January 23, 2024
Last date for uploading comments (if any) on the draft answer key for Part-A in the candidate's portal	January 25, 2024, 5:00 pm
Release of final answer key for Part-A	January 31, 2024
Announcement of cut-off marks for Part-A	February 08, 2024
Declaration of results	**March 06, 2024**
Score Cards available for downloading	March 11, 2024
Last date for downloading Score Cards	June 12, 2024

NOTE: Please refer to the official CEED 2024 website (www.ceed.iitb.ac.in) for the updates in dates, if any.

1.3 Examination Cities

CEED 2024 examination will be conducted in the following cities:
Ahmedabad, Bengaluru, Bhopal, Bhubaneswar, Chandigarh, Coimbatore, Chennai, Dehradun, Delhi, Ernakulam, Guwahati, Hyderabad, Jaipur, Kolkata, Kozhikode, Lucknow, Mumbai, Mysuru, Nagpur, Noida, Panaji, Patna, Pune, Raipur, Thiruvananthapuram, Thrissur, and Visakhapatnam.

Candidates should compulsorily choose THREE cities in the order of preference during the online registration. Once the registration form is submitted, a request for a city change will NOT be entertained.

If a sufficient number of candidates are unavailable in a city, that city may be dropped from the final list, and candidates will be allotted to a city of their second or third choice. The UCEED-CEED Implementation Committee (UCIC) reserves the right to add a new city or remove an existing one and allot a city that may not be among any of the choices of a candidate.

Any request for a change of centre will NOT be entertained.

1.4 Programmes

CEED qualified students are eligible to apply for the MDes and PhD programmes in various institutes with the specializations mentioned in the table below. Details of these programmes may be obtained from the websites of these respective institutes:

Institute and programme(s)	Contact information
Centre for Product Design and Manufacturing, IISc Bangalore: MDes in Product Design and Engineering PhD in Design	Institute website: https://www.iisc.ac.in Department website: https://cpdm.iisc.ac.in/cpdm/ Email: chairman@cpdm.iisc.ernet.in, office@cpdm.iisc.ernet.in Phone: +91-80-2293 2359
IDC School of Design, IIT Bombay: MDes in Industrial Design, Communication Design, Animation, Interaction Design, Mobility and Vehicle Design PhD in Design	Institute website: https://www.iitb.ac.in Department website: https://www.idc.iitb.ac.in Email: head.idc@iitb.ac.in, office.idc@iitb.ac.in Phone: +91-22-2576 7801, 2576 7802
Department of Design, IIT Delhi: MDes in Industrial Design PhD in Design	Institute website: https://home.iitd.ac.in/ Department website: https://design.iitd.ac.in Email: hoddod@admin.iitd.ac.in Phone: +91-11-2659 1431, 2659 6729
Department of Design, IIT Guwahati: MDes in Design PhD in Design	Institute website: https://www.iitg.ac.in Department website: https://www.iitg.ac.in/design Email: dodoff@iitg.ernet.in Phone: +91-361-258 2500, 258 2451
Department of Design, IIT Hyderabad: MDes in Visual Design PhD in Design	Institute website: https://www.iith.ac.in Department website: https://www.design.iith.ac.in Email: head@des.iith.ac.in Phone: +91-40-2301 7120
XR Design, IIT Jodhpur: MDes in XR Design	Institute website: https://www.iitj.ac.in Department website: https://sola.iitj.ac.in/xr-design/ Email: office_xrdesign@sola.iitj.ac.in Phone: +91 291-280 1402
Design Programme, IIT Kanpur: MDes in Design PhD in Design	Institute website: https://www.iitk.ac.in Programme website: https://www.iitk.ac.in/design Email: head_des@iitk.ac.in Phone: +91-512-259 7509, 259 6617
Department of Design, IIT Roorkee: MDes in Industrial Design	Institute website: https://www.iitr.ac.in Programme website: https://dod.iitr.ac.in/ Email: head@design.iitr.ac.in Phone: +91-1332-284 872

Design Discipline, IIITDM Jabalpur: MDes in Design	Institute website: https://www.iiitdmj.ac.in/ Programme website: http://design.iiitdmj.ac.in/ Email: design@iiitdmj.ac.in Phone: +91-761-2632273
School of Interdisciplinary Design & Innovation, IIITDM Kancheepuram: MDes in Integrated Product Design	Institute website: https://www.iiitdm.ac.in/ Programme website: http://www.sidi.iiitdm.ac.in/ Email: hos-sidi@iiitdm.ac.in Phone: +91 44-27476323

Note that qualifying in CEED does NOT guarantee admission to any programme. After qualifying, candidates must apply to the respective institutes for admission and fulfil other requirements, such as tests and/or interviews, of the respective institutes, to become eligible for admission. The announcement for admission to the postgraduate programmes in design will be notified separately by these institutes. Candidates are advised to visit the websites of the respective institutes for information and application procedure for their programmes.

The UCEED-CEED Office, IIT Bombay does not provide information about the criteria for postgraduate admission and award of scholarship/assistance at different institutes. This information may be obtained from the websites of the respective institutes. For any specific queries on admission and programmes, the candidate should contact the head/convener/coordinator of design programme at the concerned institute. Any queries in this matter to the UCEED-CEED Office, IIT Bombay will NOT be entertained. This office will be sharing the candidate information with the result sharing institutes. The updated list of result sharing institutes will be available on the official CEED 2024 website.

1.5 Eligibility

Candidates must have completed a degree/diploma/post graduate degree programme of minimum THREE years (after 10+2 level), or must be appearing for the final examination of such a program by July 2024, or must have passed the GD Arts diploma programme (10+5 level) by July 2024.

Note that the eligibility criteria for admission to various institutes may differ from those for appearing for CEED. Before applying for CEED, candidates must check whether they meet the required eligibility criteria for admission to various institutes.

There is no age limit to appear for CEED. Also, a candidate can appear for CEED any number of times.

1.6 Registration

CEED registration form must be submitted ONLINE ONLY through the official website, http://www.ceed.iitb.ac.in

Registration fee:

₹ 1900 for all women candidates

₹ 1900 for (SC/ST/PwD) candidates

₹ 3800 for all other candidates

Note that this registration fee is non-refundable and non-transferable. The registration fee has to be paid through the payment option provided on the website while submitting the registration form. The online registration portal gives detailed instructions related to the payment of registration fees. Credit card, debit card and net-banking options are available. The registration fee shown above does NOT include service and other charges and the processing fees that the banks may levy.

The normal registration fee shown above is applicable till the regular closing date of registration. **A late fee of ₹500 applies to ALL candidates for registrations submitted after the regular closing date.** Please refer to the dates in section 1.2 of this brochure.

1.7 Instructions for Filling the Online Registration Form

To complete the registration procedure, you need to upload the following items:

1. File containing your recent colour photograph (.jpg file) as per the dimensions mentioned on the registration portal.

2. Scanned copy of your signature (.jpg file).

3. Scanned copy of your degree/diploma certificate (.pdf file), if the course is completed. If you do not have the final degree certificate, please upload a copy of the final year mark list or the provisional certificate. If the course is not completed, upload a certificate from the Principal of your college/Head of the department as per the format given in Appendix 1 (.pdf file).

4. Candidates applying under the EWS/SC/ST/OBC-NCL category must produce valid category certificates (.pdf file) issued by appropriate authorities. EWS/OBC-NCL certificates issued only from April 1, 2023 onwards are accepted for the examination. The candidates must produce a valid category certificate when applying for admission to the respective institute. The format of the OBC-NCL certificate is given in Appendix 2. The format of the SC/ST certificates is given in Appendix 3. The format of the EWS certificate is given in Appendix 4.

5. Candidates applying under the physical disability (PwD) category should produce a valid medical certificate (.pdf file) issued by the appropriate authority (see Appendices 5 to 8). The certificate must clearly state that the disability is at least 40%, to avail the reservation. Dyslexic candidates are required to additionally obtain a certificate from the Principal/Head of their College/Institution as per Appendix 9 (.pdf file). For Dyslexic candidates, the certificate must clearly state that the nature of disability is SEVERE and PERMANENT.

6. PwD candidates requiring the services of a scribe and/or compensatory time during the exam must upload a request letter as per Appendix 10 (.pdf file).

7. Candidates whose name is not the same as the name on the degree/diploma certificate should produce a gazette notification, a marriage certificate or scanned pages of the passport reflecting the change of name (.pdf file).

Please note that documents 1 to 7 mentioned above should be uploaded as electronic files during the online registration. Paper copies of these documents or any other documents will NOT be entertained and should NOT be sent to the UCEED-CEED

office. The Admit Card and the Score Card of CEED will include the photograph and signature submitted by the candidate. Submission of poor quality photograph and/or signature may lead to the rejection of your CEED registration.

CEED Merit List (Rank) will be prepared as per the category provided by the candidate in the CEED registration form. Hence, it is the responsibility of the candidate to furnish the correct category certificate in the online registration form.

It will entirely be the responsibility of the candidate to provide the correct information regarding the qualifying exam and category and upload the correct documents in the required formats in the registration form. **Registration forms incomplete in any respect will be summarily rejected, and the registration will be considered invalid.** The admitting institutes have the right to cancel, at any stage, the admission of a candidate in accordance with the rules and regulations in force, if it is found that any information provided by the candidate is incorrect or the registration is incomplete.

1.7.1 Services of a Scribe and Compensatory Time

The services of a scribe (amanuensis) are available to candidates who have a disability and require assistance in operating the computer for the exam for Part-A. However, the candidate will be required to attempt Part-B without assistance due to the nature of the questions. The procedure to avail of this benefit is described below:

- The candidate should select this option in the online registration form AND upload a copy of the PwD certificate (Appendices 5 to 9) at the time of online registration for CEED 2024.

- If a PwD candidate wants to avail compensatory time (20 minutes per hour) and/or requests the assistance of a scribe, the same request should be mentioned while filling out the registration form. PwD certificate is to be uploaded along with such requests, which should be made in the given format (Appendix 10).

- The CEED office will assess the request along with the supporting documents and contact the candidate via email with further instructions, if necessary.

- Necessary arrangements will be made through the test centre administrator (TCA) of the examination centre to provide a panel of scribes (amanuenses) for the eligible candidates. The PwD/Dyslexic (severe) candidate has to choose a scribe from this panel. The candidates will NOT be allowed to bring

their own scribes.

- If it is found that a candidate has used the services of a scribe and/or compensatory time, but DOES NOT possess the extent of disability that warrants the use of a scribe and/or compensatory time, he/she will be excluded from the process of evaluation, ranking and admission. If the candidate has already been admitted, his/her admission will be cancelled.

1.8 Admit Cards

Admit Card will be available for downloading from the official CEED website (www.ceed.iitb.ac.in) from January 05, 2024 till the date of the examination. Please take a clear printout of the Admit Card before coming to the examination centre.

In case of any discrepancies in the Admit Card, please write to ceed@iitb.ac.in latest by January 11, 2024, 5:00 pm.

1.9 Syllabus

CEED 2024 will be in two parts (A & B). Part-A will have questions related to the following topics:

- **Visualization and spatial reasoning:** Ability to visualise and transform 2D shapes and 3D objects and their spatial relationships.

- **Practical and scientific knowledge:** Know-how of scientific principles and everyday objects.

- **Observation and design sensitivity:** The capacity to detect concealed properties in daily life and think critically about them. Attention to detail, classification, analysis, inference and prediction.

- **Environment and society:** General awareness of environmental, social and cultural connections with design.

- **Analytical and logical reasoning:** Ability to analyse qualitative and quantitative information.

- **Language:** Proficiency in reading and comprehending Standard English.

- **Creativity:** Grasp of verbal and non-verbal analogies, metaphors, signs and symbols.

- **Art and Design knowledge:** Awareness about art/artefact/product, artists/designers, art/design history and trends.

- **Design methods and practices:** Knowledge of media, materials, production processes, and ergonomics.

Part-B of CEED 2024 will have questions related to the following topics:

- **Drawing:** Ability to draw products, people or scenes in proportion with good line quality, composition, proportion, perspective, and shading.

- **Creativity:** Ability to think out-of-the-box and come-up with unique as well as diverse solutions.

- **Communication:** Skills to communicate concepts and ideas clearly with the help of text and visuals.

- **Problem identification:** Skills to understand the user and the context, knowledge of properties of materials and their appropriate use in design.

CEED 2024 is an aptitude test; hence, no specific textbook or guide is recommended for its preparation. Candidates may, however, practise their drawing, rendering and visualization skills. Question papers of some previous years are available on the official CEED website.

Note: The suggested topics are exhaustive and indicative of the nature of the questions. However, the CEED 2024 may not cover all the topics.

1.10 Day of the Examination

Exam date and time: 21 January, 2024, 9.00 am – 12.00 noon

Reporting time: Candidates should report at the examination centre at 7:00 am on Sunday, January 21, 2024 along with a printout of the Admit Card. This is required to record the biometric information (thumb impression and photograph) before appearing for the examination.

Identity proof: Candidates should bring a valid photo identity proof (original) and the Admit Card to the examination centre. Candidates will not be admitted to the examination centre without a proper identity proof (college issued identity card, passport, driving license, PAN card, Voter ID, Aadhar card or printed e-Aadhar card).

Stationery: Candidates must bring their own drawing materials like pens, pencils, sketch pens and colours for the examination. Candidates should NOT bring drawing sheets to the examination hall.

Electronic gadgets such as mobile phones, calculators, analog/smart or digital watches and the like are NOT allowed in the examination hall. The use of any electronic gadget will disqualify the candidature.

The seating arrangement may be displayed on the notice board of the examination centre.

Further instructions, if any, including those pertaining to COVID-19, shall be put-up on the website before the exam.

1.11 Results

The draft keys for Part-A will be released on January 23, 2024. Candidates can access and download their responses through the link provided on the official CEED 2024 website. Candidates can report the discrepancies in the draft answer keys through the candidate's portal on the official CEED website by January 25, 2024 (5:00 pm).

- The order in which a question appears may differ for each candidate. Hence, the candidates are advised to use the Master Question Paper uploaded on the official CEED website as reference to upload their comments/queries. This would help the committee to map the candidate's comments/queries to the right question.

The responses of the candidates for Part-A of CEED 2024 will be available for download ONLY until the declaration of the CEED results. Downloading of Part-A responses will be DISABLED once the CEED results are declared. No further requests shall be entertained in this regard.

Result Declaration Date: March 6, 2024

From March 11, 2024 CEED Score Card will be available for downloading to all the candidates who appeared for CEED 2024 on the official CEED website (www.ceed.iitb.ac.in) through their respective logins. Score Card will NOT be available for downloading after June 12, 2024. Hardcopy of the CEED Score Card will NOT be sent to any candidate.

Part-A marks will be displayed for ALL the candidates who have successfully appeared in the exam and Part-B marks will be displayed for **ONLY shortlisted** candidates. All shortlisted candidates will get a rank.

Part-B involves subjective evaluation and there is NO model solution. It is evaluated holistically based on a set of criteria mentioned in the question paper. The evaluated Answer Booklet for Part-B will not be shared with the candidate. Please note that there is **NO** provision for re-evaluation of Part-A or Part-B. Requests for re-evaluation will NOT be entertained.

The CEED 2024 Score Card is valid for a period of one year from the date of declaration of the result. The CEED 2024 Score Card cannot be treated as a proof of date of birth, category or disability status.

Answer booklets will be preserved ONLY for a period of three months from the date of declaration of CEED results.

Note: The authority to declare the result is vested solely with the UCEED-CEED Office, IIT Bombay. If any claim or dispute regarding CEED 2024 arises, the Courts and Tribunals in Mumbai alone shall have the exclusive jurisdiction to entertain and settle such dispute or claim.

Information provided in the registration form by the CEED candidates will be shared with the participating and result sharing institutes and may also be used for analysis.

1.12 Contact Information

Chairperson,
UCEED-CEED Office,
IIT Bombay,
Mumbai – 400 076.

Phone: +91 22 2576 4063/9093/9094

E-mail: ceed@iitb.ac.in

Website: **www.ceed.iitb.ac.in**

2. Appendices

Formats for various certificates required (certificate from Principal of the College/Head of the Department, OBC-NCL certificate, SC/ST Certificate, EWS certificate and formats for PwD certificates) are given as appendices.

Appendix 1.
Certificate from College Principal/Head of the Department

This is to certify that Mr./Ms. _____ is enrolled as a student at our

College/Institute _____ (name of college/institute) for the

degree/diploma _____ (name of degree/diploma).

Current status of study (please tick one of the following options):

☐ S/he is currently in the final year of the above degree/diploma programme

☐ S/he appeared in the final semester/year examination of the above degree/diploma
   but has a backlog (fail/arrear) to be cleared from an earlier semester/year, and
   therefore cannot produce a course completion certificate now.

Date: _____

Signature: _____

Photo of the candidate with the office seal

of the College Principal/Head of the Department:

Photograph to be
pasted here
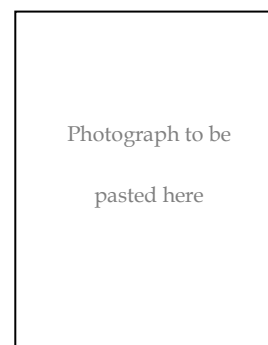
Appendix 2.
OBC-NCL Certificate Format

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES (NCL) APPLYING FOR ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIs), UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri/Smt./Kum.* _____ Son/Daughter* of

Shri/Smt.* _____of Village/Town*_____

District/Division* _____ in the State/Union Territory _____

belongs to the _____ community that is recognized as a

backward class under Government of India**, Ministry of Social Justice and Empowerment's

Resolution No. _____ dated _____***

Shri/Smt./Kum. _____ and/or _____

his/her family ordinarily reside(s) in the _____

District/Division of the _____ State/Union Territory. This is also

to certify that he/she does NOT belong to the persons/sections (Creamy Layer) mentioned in

Column 3 of the Schedule to the Government of India, Department of Personnel & Training

O.M. No. 36012/22/93- Estt. (SCT) dated 08/09/93 which is modified vide OM No.

36033/3/2004 Estt.(Res.) dated 09/03/2004, further modified vide OM No. 36033/3/2004-

Estt. (Res.) dated 14/10/2008, again further modified vide OM No.36036/2/2013-Estt (Res)

dated 30/05/2014.

District Magistrate/Deputy Commissioner/Any other Competent Authority

Dated: _____

Seal

* Please delete the word(s) which are not applicable.

** As listed in the Annexure (for FORM-OBC-NCL)

*** The authority issuing the certificate needs to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

NOTE

  a) The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
  b) The authorities competent to issue Caste Certificates are indicated below:
     (i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).
     (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar' and Sub-Divisional Officer of the area where the candidate and / or his family resides

ANNEXURE for FORM-OBC-NCL

Sl. No.	Resolution No.	Date of Notification
1	No.12011/68/93-BCC(C)	13.09.1993
2	No.12011/9/94-BCC	19.10.1994
3	No.12011/7/95-BCC	24.05.1995
4	No.12011/96/94-BCC	09.03.1996
5	No.12011/44/96-BCC	11.12.1996
6	No.12011/13/97-BCC	03.12.1997
7	No.12011/99/94-BCC	11.12.1997
8	No.12011/68/98-BCC	27.10.1999
9	No.12011/88/98-BCC	06.12.1999
10	No.12011/36/99-BCC	04.04.2000
11	No.12011/44/99-BCC	21.09.2000
12	No.12015/9/2000-BCC	06.09.2001
13	No.12011/1/2001-BCC	19.06.2003
14	No.12011/4/2002-BCC	13.01.2004
15	No.12011/9/2004-BCC	16.01.2006
16	No.12011/14/2004-BCC	12.03.2007
17	No.12011/16/2007-BCC	12.10.2007
18	No.12018/6/2005-BCC	30.07.2010
19	No. 12015/2/2007-BCC	18.08.2010
20	No.12015/15/2008-BCC	16.06.2011
21	No.12015/13/2010-BC-II	08.12.2011
22	No.12015/5/2011-BC-II	17.02.2014

Appendix 3.
SC/ST Certificate Format

FORM OF CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES (SC) AND
SCHEDULED TRIBES (ST) CANDIDATES

1. This is to certify that Shri/Smt./Kum.* _____

son/daughter* of _____ of Village/Town* _____

District/Division* _____ of State/Union Territory* _____

belongs to the _____ Scheduled Caste/Scheduled Tribe* under:

* The Constitution (Scheduled Castes) Order, 1950

* The Constitution (Scheduled Tribes) Order, 1950

* The Constitution (Scheduled Castes) (Union Territories) Order, 1951

* The Constitution (Scheduled Tribes) (Union Territories) Order, 1951

[As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order) 1956,
the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of
Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the
Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976 and the Scheduled
Castes and Scheduled Tribes Orders (Amendment) Act, 2002]

* The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956;

* The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as
amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976;

* The Constitution (Dadara and Nagar Haveli) Scheduled Castes Order, 1962;

* The Constitution (Dadara and Nagar Haveli) Scheduled Tribes Order, 1962;

* The Constitution (Pondicherry) Scheduled Castes Order, 1964;

* The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;

* The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968;

* The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968;

* The Constitution (Nagaland) Scheduled Tribes Order, 1970;

* The Constitution (Sikkim) Scheduled Castes Order, 1978;

* The Constitution (Sikkim) Scheduled Tribes Order, 1978;

* The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989;

* The Constitution (Scheduled Castes) Order (Amendment) Act, 1990;

* The Constitution (Scheduled Tribes) Order (Amendment) Act, 1991;

* The Constitution (Scheduled Tribes) Order (Second Amendment) Act, 1991.

2. # This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes*

Certificate issued to Shri/Smt.* _____ father/mother* of

Shri/Smt./Kum.* _____ of Village/Town* _____

in District/Division* _____ of the State/Union Territory*_____

who belong to the Caste/Tribe* which is recognised as a Scheduled Caste/Scheduled Tribe*

in the State/Union Territory* _____ issued by the _____

dated _____.

3. Shri/Smt./Kum.* _____and/or* his/her* family ordinarily reside(s)**

in Village/Town* _____of _____ District/Division* of the State

Union Territory* of _____.

<div align="right">

Signature: _____

Designation _____

(Seal of the Office)

</div>

Place: _____ State/Union Territory* _____

Date: _____

* Please delete the word(s) which are not applicable.

Applicable in the case of SC/ST Persons who have migrated from another State/UT.

IMPORTANT NOTES

The term "ordinarily reside(s)**" used here will have the same meaning as in Section 20 of the

Representation of the People Act, 1950. Officers competent to issue Caste/Tribe certificates:

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/Ist Class Stipendiary Magistrate/City Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenue Officers not below the rank of Tehsildar.
4. Sub-divisional Officer of the area where the candidate and/or his family normally reside(s).
5. Administrator/Secretary to Administrator/Development Officer (Lakshadweep Island).
6. Certificate issued by any other authority will be rejected.

Appendix 4.
EWS Certificate Format

Government of _____

(Name & Address of the authority issuing the certificate)

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY
WEAKER SECTIONS

Certificate No. _____ Date:_____

VALID FOR THE YEAR _____

1. This is to certify that Shri/Smt./Kum. _____
    Son/Daughter/Wife of Shri/Smt. _____ permanent
    resident of _____ , Village/Street_____
    Post Office _____ District _____ in the
    State/Union Territory _____ Pin Code _____ whose
    photograph in attested below belongs to Economically Weaker Sections, since the gross
    annual income* of his/her "family"** is below Rs. 8 lakh (Rupees Eight Lakh only) for the
    financial year_____. His/her family does not own or possess any of the following
    assets.***

    I.   5 acres of agricultural land and above;
    II.   Residential flat of 1000 sq. ft. and above;
    III. Residential plot of 100 sq. yards and above in notified municipalities;
    IV.   Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kum. _____ belongs to the _____ caste
    which is not recognized as a Schedule Caste, Schedule Tribe and Other Backward Classes
    (Central List).

Recent PP size Attested

Photograph of the

applicant
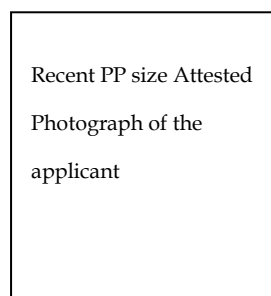
Signature with seal of Office _____

Name _____

Designation _____

**The income and assets of the families as mentioned would be required to be certified by an officer
not below the rank of Tehsildar in the States/UTs.**

* Note 1: Income covered all sources i.e. salary, agricultural, business, profession, etc.

** Note 2: The term "Family" for this purpose include the person, who seeks benefit of
reservation, his/her parents are siblings below the age of 18 years as also his/her spouse and
children below the age of 18 years.

*** Note 3: The property held by a "Family" in different locations or different places/cities
have been clubbed while applying the land or property holding test to determine EWS status.

Appendix 5.
Disability Certificate - I (Form – II)

(In cases of amputation or complete permanent paralysis of limbs and in cases of blindness)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent PP-size Attested Photograph (showing face only) of the Person

Certificate No. _____ Date: _____

This is to certify that I have carefully examined Shri/Smt./Kum._____

son/wife/daughter of Shri_____

Date of Birth (DD/MM/YY) _____ Age_____ years,

male/female _____

Registration No._____ permanent resident of House No. _____

Ward/Village/Street _____ Post Office _____

District _____ State _____, whose

photograph is affixed above, and am satisfied that:

1. S/he is a case of:
   a. locomotor disability
   b. blindness
      (Please tick as applicable)
2. The diagnosis in his/her case is _____
3. S/he has_____% (in figure) _____ percent (in words) permanent physical impairment/blindness in relation to his/her _____ (part of body) as per guidelines (to be specified).
4. The applicant has submitted the following document as proof of residence:

Nature of Document	Date of Issue	Details of authority issuing certificate

(Signature and Seal of Authorised Signatory of notified Medical Authority)

Signature / Thumb impression of

the person in whose favour

Appendix 6.
Disability Certificate-II (Form – III)

(In case of multiple disabilities)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent PP-size Attested Photograph (showing face only) of the Person

Certificate No. _____ Date: _____

This is to certify that I have carefully examined Shri/Smt./Kum. _____

son/wife/daughter of Shri _____ Date of Birth (DD/MM/YY)

_____ Age _____ years, male/female _____

Registration No. _____ permanent resident of House No. _____

Ward/Village/Street _____ Post Office _____

District _____ State _____, whose photograph is

affixed above, and are satisfied that:

1. S/he is a Case of Multiple Disability. His/her extent of permanent physical impairment / disability has been evaluated as per guidelines (to be specified) for the disabilities ticked below, and shown against the relevant disability in the table below:

S. No.	Disability	Affected Part of Body	Diagnosis	Permanent physical impairment / mental disability (in %)
1	Locomotor disability	@		
2	Low vision	#		
3	Blindness	Both eyes		
4	Hearing impairment	£		
5	Mental retardation			
6	Mental-illness			
7	Disability caused due to chronic neurological conditions			

8	Disability caused due to blood disorder			

@ - e.g. Left/Right/both arms/legs

- e.g. Single eye/both eyes

£ - e.g. Left/Right/both ears

2. In the light of the above, his/her overall permanent physical impairment as per guidelines (to be specified), is as follows:
   In figures: _____ percent
   In words: _____ percent
3. The above condition is progressive / non-progressive / likely to improve / not likely to improve.
4. Reassessment of disability is:
   (i) not necessary
   (ii) is recommended/after _____ years _____ months, and therefore this certificate shall be valid till (DD/MM/YY) _____
5. The applicant has submitted the following document as proof of residence:

Nature of Document	Date of Issue	Details of authority issuing certificate

6. Signature and seal of the Medical Authority

Name and Seal of Member (1)	Name and Seal of Member (2)	Name and Seal of the Chairperson

Signature / Thumb impression

of the person in whose favour

Appendix 7.
Disability Certificate-III (Form – IV)

(In case other than those mentioned in Disability Certificates I and II)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent PP-size Attested Photograph (showing face only) of the Person

Certificate No. _____ Date: _____

This is to certify that I have carefully examined Shri/Smt./Kum. _____
son/wife/daughter of Shri _____
Date of Birth (DD/MM/YY) _____ Age _____ years,
male/female_____ Registration No. _____
permanent resident of House No. _____ Ward/Village/Street _____
Post Office _____ District _____
State _____, whose photograph is affixed above,
and are satisfied that he/she is a case of disability.

1. His/her extent of percentage of physical impairment/disability has been evaluated as per guidelines (to be specified) and is shown against the relevant disability in the table below:

S. No.	Disability	Affected Part of Body	Diagnosis	Permanent physical impairment / mental disability (in %)
1	Locomotor disability	@		
2	Low vision	#		
3	Blindness	Both eyes		
4	Hearing impairment	£		
5	Mental retardation			
6	Mental-illness			
7	Disability caused due to chronic neurological conditions			
8	Disability caused due to blood disorder			

@ - e.g. Left/Right/both arms/legs

- e.g. Single eye/both eyes

£ - e.g. Left/Right/both ears

(Please strike out the disabilities which are not applicable.)

2. The above condition is progressive/non-progressive/likely to improve/not likely to improve.
3. Reassessment of disability is:
   a. not necessary
   b. is recommended / after _____ years _____ months, and therefore this certificate shall be valid till (DD/MM/YY) _____
4. The applicant has submitted the following document as proof of residence:

Nature of Document	Date of Issue	Details of authority issuing certificate

(Authorised Signatory of notified Medical Authority)

(Name and Seal)

Countersigned

{Countersignature and seal of the CMO / Medical Superintendent / Head of Government Hospital, in case the certificate is issued by a medical authority who is not a government servant (with seal)}

Signature / Thumb impression

of the person in whose favour

Note: In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District.

Note: The principal rules were published in the Gazette of India vide notification number S.O. 908(E), dated the 31st December, 1996.

Appendix 8.
Format of Medical Certificate / Report to be Produced by Dyslexic Candidate – Form Dyslexic-1

{To be obtained from any Government or Government approved Learning Disability Clinic/Neurodevelopmental Centre/Dyslexia Association}

Date: _____

	Recent PP-size Attested Photograph (showing face only) of the Person

PSYCHO-EDUCATION EVALUATION REPORT

Name of the Candidate:

Date of Birth:

Registration in the Dyslexia Assn. (date/number):

Name of the Father/Mother/Guardian:

Name/address and Regn. No. of the Dyslexia Association:

Physical & Neurologic Assessment: [   ]

Psychological Assessment: [   ]

WISC   Verbal IQ:
              Performance IQ:
              Full Scale IQ:

Interpretation: [   ]

Educational Assessment: [   ]

Certified that:

1. The condition of handicap is: MILD / MODERATE / SEVERE (tick whichever is applicable)*.

2. The disability is **PERMANENT** in nature and **DETAILED REPORTS OF DYSLEXIA ASSESSMENT ARE ATTACHED WITH THIS FORM (IN ORIGINAL)**.

**Learning Disability is a permanent developmental disorder. Currently there are no standard approved methods to quantify the disorder. However, the method of diagnosis is based on significant impairment in academic achievement.

Name of the certifying official:

Seal:

Appendix 9.
Certificate to be Produced by Dyslexic Candidate from the Principal of the College/Institution Last Attended — Form Dyslexic 2

Testimonial

Date:

Name of the candidate:

Date of Birth:

Name and Address of the School / College:

<div style="border:1px solid black; float:right;">
Recent PP-size Attested

Photograph (showing

face only) of the Person
</div>

Certified that Shri/Smt./Kum. _____ son/daughter of

_____ of _____ village/town

passed his/her degree/diploma or equivalent from this college/institution and as per

records, availed concession under dyslexic category.

Signature with seal:

_____

*A candidate passing degree/diploma or equivalent through in private mode may submit the certificate to this effect from the competent authority in the board certifying the concessions availed under dyslexia.

Appendix 10.
Request Letter Format for Amanuensis (Scribe) and/or Compensatory Time for PwD Candidates

Date: _____

Name of the Candidate: _____

Address: _____

Mobile No: _____ Email: _____

The Chairperson,
UCEED-CEED 2024,
IIT Bombay

Subject: Requirement of COMPENSATORY TIME and/or Amanuensis (scribe)

Dear Sir,

I am a PwD candidate (Visually impaired/dyslexic/disability in the upper limbs or loss of fingers).

(tick as applicable)

☐ I would like to request you to provide compensatory time of 20 minutes per hour to complete the paper as per the government norms. I understand that the compensatory time of Part-A and Part-B are non-transferable.

☐ I would like to avail of the services of an amanuensis (scribe).

Kindly do the needful.

I understand that if it is subsequently discovered at any stage that I have used the services of a scribe, and/or have availed of compensatory time, but do not possess the extent of disability that warrants either of the above, I shall be excluded from the process of evaluation, ranking and admission. In case I have already been admitted to any institute, my admission will be cancelled.

Thank you.

Signature of the Candidate: _____

Signature of the Parent/Guardian: _____

Name of the Parent/Guardian: _____

CEED 2024

CEED 2023 Result Sharing Institutes:

World University of Design (WUD)
Sonepat, Haryana

UPES School of Design
Dehradun

Shiv Nadar University
Department of Design

JK Lakshmipat University,
Jaipur

Department of Design, School of Engineering
Tezpur University, Tezpur, Assam

Central Institute of Technology
Kokrajhar

VIT University
Vellore

Delhi Technological University, Delhi
(formerly Delhi College of Engineering)

Jain (Deemed-to-be-University)
Bangalore

School of Planning and Architecture
Bhopal

Srishti Manipal Institute of Art,
Design and Technology Bengaluru

CEED 2024 Participating Institutes:

IISc Bangalore
Centre for Product Design and Manufacturing

IIT Bombay
IDC School of Design (Industrial Design Centre)

IIT Delhi
Department of Design

IIT Guwahati
Department of Design

IIT Hyderabad
Department of Design

IIT Jodhpur
Department of Design

IIT Kanpur
Design Programme

IIT Roorkee
Department of Design

IIITDM Jabalpur
Department of Design

IIITDM Kancheepuram